Both the FBI and Ohio BCI&I background checks are required for all graduate and undergraduate students.

Programs in the College of Nursing and Health require clinical laboratory experience in a variety of settings where students will give care to clients of all ages. The Ohio Revised Code ORC section 3701.881, requires that those who provide care for children or older adults pass a criminal background check. Students will be assigned care of older adults and children throughout their clinical experience. Therefore, all students enrolled in a program must have a criminal background record check run (at their own expense) prior to admission to the College of Nursing.

You will need to give a reason for the fingerprinting. The code for this is 4723 09.

The fingerprinting is available on campus at the Educational Resource Center located at 116 Allyn Hall. It is not mandatory that you use the ERC, but the ERC offers a discounted price for students. The results MUST be sent from the background check agency directly to Zane Jacks, 160 UH, Wright State University CoNH, 3640 Col. Glenn Hwy., Dayton, OH 45435. Copies cannot be accepted from another agency such as your work, church or school.

Background check procedure for Out of State Students:

State: Students who live outside Ohio should provide the same type background check results their state requires for nurses. Students who live in one state and work in another must provide background checks from both states.

Federal: Call 740.845.2000 and request a fingerprint card for an Out of State FBI check. The card will be mailed to you. Follow the directions on the card for fingerprinting and mailing the card to the state of Ohio to be processed. (Results for both state and FBI must be sent directly from the background check agency to Wright State.)

Background check results must be received by the College of Nursing and Health before admission decisions can be made. They should be on file by the application deadline for your program, unless otherwise indicated.

笤 IMPORTANT: It can take more than 4 weeks for the results to be received, so plan to be fingerprinted at least 30 days prior to the required due date!!

Fingerprinting Information:

Location: Educational Resource Center
116 Allyn Hall
937.775.2878

Hours: (These hours are in effect while the University is in session. The hours will be different during breaks and in summer; please call for times.) To verify hours of operation, costs and other details regarding fingerprinting, please visit the Educational Resource Center website before going to the ERC for fingerprinting: http://www.cehs.wright.edu/resource/erc/fingerprinting.php

Monday – Thursday: 8:30am-8:00pm
Friday: 9am – 3:30 pm
Saturday: 9am – 12:30 pm
Sunday: 1-4:30pm

Cost: For FBI & Ohio BCI check, the cost is $51 for WSU students.

Payment: Cash, Credit card, or Money order made out to WSU

Results must be sent to: Zane Jacks, 160UH
Wright State University CoNH
3640 Colonel Glenn Hwy
Dayton, OH 45435

The ERC must see your driver’s license, so have it with you.